

**PROGRESSION**  
**2021-1-HU01-KA210-ADU-000035074**

**Video conference**  
**Minutes**  
**Friday 06.05.2022**  
**09.00-12.00**  
**online**

**Topics:**

- 1 Greeting, presentation of the agenda**
- 2 Reception of the Hungarian partner in Turkey**
- 3 Let's prepare for the visit.**
- 4 Operative issues**

**1 Greeting, presentation of the agenda**

The meeting began with the greetings of participants each other mutually. Mesut Budak explained that the meeting's main focus will be on the transnational meeting that will be held in Bozyazı on the dates, 19.05.2022 and 20.05.2022.

**2 Details of the travelling**

The date of the 2<sup>nd</sup> TM is 19-20.05.2022: host organization Bozyazi Kultur Sanat Ve Muzik Dernegi. Location: Turkey, Anamur and Bozyazi. Traveling organization: Hungarian partner, 2 people: Giba András, chairman of the board, program manager, and Kis Péter, volunteer.

Information regarding the travel for the Turkish partner:

- Arrival: Turkish Airlines (BUD-GZP) 18.05.2022. BUD 9:00- GZP 14:45 /21.05.2022 15:30-19:35
- Accommodation: with the help of the Turkish partner in the following location: Ünlüselek Hotel/Anamur
- 2 full days of program – starting around 9 am, the members of the Hungarian partner will arrive the day before (18.05.2022)
- Airport transfer: the Turkish partner offered to help - an employee of the organization will be waiting for us at the airport, with a sign in their hand.
- a **separate insurance** must be taken
- Turkey does NOT ask for a visa from Hungarian citizens. Just the passport is needed and it must be valid for 180 days from the date of entry to the country.
- While entering to Turkey, in fact no covid tests are required. The officials will just ask about the vaccination certificate.
- No needs for the mask in the country, EXCEPT in "the planes and buses". The mask is just required in the public transportation vehicles. There is a need for a mask just before flying, maybe the Hungarian partners can get it in the airport. Other than that there had been NO restrictions for mask and other covid-19 related issues.

- The European COVID vaccination certificate will be there with the Hungarian partner
- All invoices for the trip shall be entered in the bookkeeping.
- In Turkey it is always possible to request and receive invoices. The hotel expenses, the transportation expenses or other high amounts of expenses can be easily invoiced. However, of course for small amounts such as coffee, meals or other small amounts; the shops and sellers usually give you a receipt. But if we want them to give us not receipt but a invoice, some of them can prepare it, not all of them.
- The address and VAT number of the guest organization is registered by the representatives of the hosting organization, Bozyazı Culture Art and Music Association. The invoice information that is below will be explained to the hotel and other places that they will make expenses:

“Crime Stop Alapítvány  
2660 Balassagyarmat, Rákóczi Fejedelem útja 30-36.  
VAT number: 18627040-1-12”

- The meeting agenda in details and needed information about the activities will be sent to Crime Stop Alapítvány before the next Friday. However, as a draft form of the agenda, the activities are explained by the participants of the Bozyazı Culture and Art Association as follows:

\*\*\* 1st day (19 May 2022):

- Visit to Anamur VB Atatürk Secondary School  
(In the visit to the school, the school’s teachers will prepare a presentation and its content will mainly consist of the basic conceptualizations to contribute to the people with disadvantages by different approaches according to the types of exclusion they are the subjects of.)
- A visit to agricultural production areas (greenhouses) for obtaining information about and observations of the basic economical activities of the region (Bozyazı and Anamur)
- A short visit to one of the most ancient construction of the region (Mamure Castle)
- There will be a pre-planned professional program for Exchange of Information and observations about “What can be done for disadvantaged groups by applying art and other methods”. In that context, the host organization will take the participants of the meeting from the Crime Stop Alapítvány to the Culture, Music and Art Festival in Bozyazı, that is organized by Bozyazı Culture Art and Music Association mostly every year on 19 of May.

\*\*\* 2nd day (20 May 2022):

- Workshop and A Practicing activity for Ebru (Turkish Art of Marbling). The activity will be realized in Baykuş Art and Literature Center in Anamur.
- There will be a Meeting on Project's future activities & tasks (professional program)  
In the meeting some topics as below, will be discussed:
  - Evaluation of project’s dissemination activities
  - Exchange of ideas for besides the future of the PROGRESSION
  - Future new partnership opportunities between the two organizations and between their other partners.

- Short sightseeing and walking around the city center and local shops

We also discussed in detail the conditions of entry, other issues related to airport transfers and accommodation, as well as the list of required documents.

### 3 Let's prepare for the visit.

- The participants are informed about the covid situation in the country.
- They were explained that the masks were compulsory in the public transportation in Turkey.
- They were explained about the exchange rates and where they can use Euro or Turkish Lira.
- How long was the distance between the airport and the hotel was explained and how long time would it take them to come to hotel from the airport. (It is about 80 kms and takes 1 hour by car or bus)
- The bus-service was arranged and the information about the service from the airport was explained to the Hungarian partner.
- Hotel reservation was done for the guests.
- The invitation letter is prepared and explained the participants of the meeting should bring that in their bags.
- Covid vaccination certificates were reminded to them.

### 4 Operative issues

- In accordance with the provisions of the Partnership Agreement, minutes shall be drawn up each time; since the Turkish partner has been responsible for this VC, the Turkish partner shall prepare the minutes after the preparation of the Crime Stop Foundation; after reading it (if there is no proposal for change), the Hungarian partner organization will accept it with a signature, stamp and date, then send it back and upload it to GD.

- Preparation of a monthly report, by the 5th of each month. We look forward to receiving it from the partner organization.

### Annexes

The draft forms of the annexes are explained. The detailed and last form of these annexes will also be sent to the coordinator next week.

- 1- *The meeting agenda in a detailed form (for the days: 19 of May and 20 of May)*
- 2- *The official invitation letter for the meeting (Prepared for the participant names: András Giba and Peter Kis)*